Maheshwari Datamatics Pvt. Ltd. Regd. Office: 23, R.N.Mukherjee Road, 5<sup>th</sup> Floor, Kolkata – 700001 . Phone: 2248- 2248, 2243-5029 Fax: (033) 2248-4787, E-mail : <u>mdpldc@yahoo.com</u>, Website: <u>www.mdpl.in</u> CIN: U20221WB1982PTC034886

SRL NO: \_\_\_\_\_ Folio/DP ID & Client ID : \_\_\_\_\_ To,

No. of Shares: \_\_\_\_\_

Holding Date :\_\_\_\_\_

Dated:

Dear Sir/Madam,

## Unit : Sumedha Fiscal Services Ltd. (SFSL)

## Re: Transfer of Unclaimed Shares to Investor Education and Protection Fund (IEPF) Authority

Please note, the following dividends in your favour have remained unpaid. Consequently all the shares in respect of which Dividend has not been paid or claimed for seven consecutive years or more, are required to be transferred/transmitted to IEPF Authority [Section 124(6) of the Companies Act, 2013 and rules made thereunder]. The Company regularly uploads on its website *(http://www.sumedhafiscal.com/UnpaidUnclaimedDividend.asp)* as also on the website of the IEPF (*http://www.iepf.gov.in*) full details/status of such unpaid or unclaimed dividends.

Year of Dividend	Warrant No.	Dividend Amount (Rs.)
12-13		
13-14		
14-15		
15-16		
16-17		
17-18		
18-19		

You are hereby requested to immediately claim your unpaid/unclaimed dividends (within 21-09-2020) and avoid the transfer/transmission as aforesaid by sending the following documents to us at either of the following address–

- Enclosed Letter of Undertaking (duly filled in and signed)
- Self attested copy of PAN Card and Address Proof
- Cancelled Cheque leaf with your name printed on it.
- NACH Mandate Form duly filled in and authenticated by your Banker.

## Address for communication:

**Maheshwari Datamatics Pvt. Ltd.** Unit : Sumedha Fiscal Services Ltd. 23, R.N Mukherjee Road, 5th Floor,

Kolkata -700001 Tel.: 033-22482248, 2243-5809 Fax: 033-22484787 E-Mail: mdpldc@yahoo.com

Otherwise the shares standing in your name would be transferred/transmitted to IEPF without any further notice.

Thanking and assuring you of our best possible services and prompt attention at all times.

Maheshwari Datamatics Pvt. Ltd.

Sd/-Registrar

Encl.: Undertaking & NACH Mandate Form

## LETTER OF UNDERTAKING

(On plain paper)

To Maheshwari Datamatics Pvt. Ltd. 23, R. N. Mukherjee Road, 5<sup>th</sup> Floor, Kolkata – 700 001.

> Unit : Sumedha Fiscal Services Limited (CIN : L70101WB1989PLC047465)

Reference: Folio No. / DP & Client ID: \_\_\_\_\_

I/We hereby confirm that I/we have not encashed, negotiated or otherwise dealt in some of the dividend paid by the Company in last seven years, so as to create any adverse claim upon the amount of the dividend warrant(s).

In consideration of your issuing to me/us all Demand Draft(s)/Pay Order(s) or crediting the amounts directly to my bank account as mentioned in enclosed NECS Mandate Form in lieu of the Dividend Warrant(s) lying unclaimed/ unpaid in my/our name(s) and which are irretrievable/lost or misplaced. I/we hereby agree and undertake to hold you harmless and to keep you protected from /against all losses, costs or damages which you may sustain or incur by reason of your issuing Demand Draft(s)/ Pay Order(s )or paying electronically or by the original Dividend Warrant(s) being, at anytime, found and presented for payment by any person or persons claiming to be the holder(s) of the Dividend Warrant(s) or in any way interested therein.

I/We further agree and undertake to return to you the original Dividend Warrants, should it be found by me/us or again come into my/our possession at any time hereafter.

	Name	Signature
First Holder :		
Joint Holder1 :		
Joint Holder2 :		
Address of First Holder:		1

Witness 1:	Witness 2:
Name :	Name :
Address :	Address :
Signature :	Signature :

Place :

Dated :